



MAXXGUARD[®]

SECURITY OFFICERS - PRIVATE INVESTIGATIONS - PROCESS SERVERS

***** NOTICE TO TRAINING APPLICANTS *****

PLEASE READ THE FOLLOWING INFORMATION BEFORE FILLING OUT THIS TRAINING APPLICATION.

Name: _____

Date: _____

All persons working as private security guards must be licensed by the State of Tennessee

UNARMED GUARD applicants must be at least 18 years of age.

Tuition fee: \$195.00

Pre-requisite: None

Required Equipment: None

Required Training Description: To obtain an Unarmed Security Guard License, training is required by the Tennessee Department of Commerce and Insurance. Training will cover the Tennessee Private Protection Services Law and Rules book and follow the guidelines set forth by the state.

Training for unarmed guards is 6 hours and will include orientation, general duties, legal, patrol, emergency procedures, safety, and report writing. There will be a written test. Tuition fee include: registration & licensing of an unarmed guard, State registration & application, electronic fingerprinting, paper work & photograph processing, certified training & testing.

ARMED GUARD applicants must be at least 21 years of age

Tuition fee: \$295.00

Pre-requisite: Unarmed Guard Certificate or Training

Required Equipment: Firearm and ammunition (no reloads)

Required Training Description: To obtain an Armed Security Guard License, training is required by the Tennessee Department of Commerce and Insurance. Training will cover the Tennessee Private Protection Services Law and Rules book and follow the guidelines set forth by the state.

Training for armed guards is 16 hours and will include orientation, unarmed guard training, general duties, legal, patrol, emergency procedures, safety, report writing, firearm handling, safety and maintenance, marksmanship training, legal limitations on the use of a firearm. There will be a written test and firing range qualification test. Tuition fee include: registration & licensing of an armed guard, State registration & application, electronic fingerprinting, paper work & photograph processing, certified training & testing.

If you are hired by Maxxguard Incorporated, payment arrangements may be made with our office for your training fees



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1445 North Highland Ave
Jackson, TN 38301
Phone: (731) 427-7222
Fax: (731) 422-6049

Name: _____ Phone #: _____

PRE-EMPLOYMENT QUESTIONNAIRE

Do you **currently** hold a Tennessee Security Guard license? Y or N

If yes, are you currently Armed or Unarmed (Please circle one)

Have you ever been licensed as a security guard? Y or N

Have you ever been arrested? Y or N

Do you have a current Tennessee driver's license? Y or N

What days are you available to work? _____

What hours are you available to work? _____

How many hours do you desire on a weekly basis? _____

If offered employment today, when would you be available to work? _____

Our shifts vary from 2 to 14 hours long. Is there anything that would keep you from being able to work any of these shift lengths? _____

Maxxguard's company policy for MEN requires haircuts to be above the ears and above the collar and allowing ONLY a mustache on your face (no beard or goatee). Men must be clean shaven when in uniform at all times. No earrings and no visible tattoos are allowed.

Maxxguard's company policy for WOMEN requires hair to be pulled back, not touching the collar and must be out of your face. You may wear stud earrings only (no dangles) and any hair accessories must match your hair color or your uniform pants. Nails must be kept at moderate length with neutral colors.

For MEN and WOMEN, you must wear black shoes, black socks, a white t-shirt, and have reliable transportation. Also, if you wear your uniform it must be all or nothing. For example: if you dress out and wear long sleeves, you **MUST wear the tie as well. Do not leave any part of your uniform off. If you are in civilian clothes, you are not allowed to wear our hat, tie, belt, jacket, coat, (or any part of the uniform) with your civilian clothes. It is strictly all or nothing. In addition, whether you are on or off your post, if you are in our uniform, **DO NOT** start undressing. (This means do not un-tuck your shirt, do not take off your tie, do not take your hair down, do not take off your shirt with just an undershirt on, etc.). If this happens you will immediately be written up.**

The office must approve any accessory you want to wear with your uniform that wasn't issued to you by the office.

By signing below, you understand that the above stated policies are non-negotiable and any violations regarding dress code will not be tolerated and are subject to immediate termination.

Signature: _____

Date: _____

This is not an application for hire. It is only to determine your eligibility to apply at our company and inform you of our dress code policy.